Online Training: Week of March 22-26, 2020

Dar Al-Hekma University responded to the request of the Ministry of Education to transfer all lectures and learning to virtual platforms for the safety of the students, faculty, and staff. The University activated an emergency plan to implement the transformation in a timely manner with the highest quality possible. Two IT platforms were used; namely: Blackboard and the Student Information System (SIS). The University management decided to use the Zoom platform as well for the virtual classrooms. This report, showcases all the online training that was given to Faculty and Staff during the week of March 22-26, 2020.

Training Topic	Presenter	Targeted Audience
Virtual Classrooms at DAH using Zoom	Maisa Al Afghani	Faculty
How to Reset the DAH Zoom Account from Zoom Website	Reem Orfali	Faculty/Students
How to Share Videos in PowerPoint Using Zoom	Reem Orfali	Faculty
How to Sign in to Your Adobe Account Using Your Subscribed School Account	Renad Al Nunu	Faculty/Students/Staff
Open SIS Page Through the Survey System Link	Maisa Al Afghani	Student
Session about e-Portfolio Using Blackboard Journals	Eman Mussawi	Faculty
Session about E-Assessments in Higher Education	Dr. Dalal Al Abbasi	Faculty
Tips for Faculty: How to Do Your Test Safely on Blackboard and Successfully Complete it	Maisa Al Afghani	Faculty
Tips for Blackboard's Assessment Test	Maisa Al Afghani	Faculty
تعليمات للطلاب عند أداء الاختبار عن طريق البلاك بورد	Maisa Al Afghani	Students
How to Apply Your E-Signature Using Adobe Reader	Reem Orfali	Faculty/Staff
Tips to Download AutoCAD for Students and Educators	Renad Al Nunu	Faculty/Students
2 Best Practices in BB Best Practice Mobile Application	Abeer AlHatami	Students